

A meeting of the Deseronto Public Library Board was held on September 12, 2022 with the following members present:

Mr. S. Everhardus, Chair
Mr. N. Clark
Mrs. J. Hill
Mr. D. Simpson

Ms. J. Rixen, Vice-Chair
Mrs. M. Hilderley
Mrs. M. Wagar

Also in attendance was Ms. J. Lane, CEO/Chief Librarian.

1. Call to Order

The Chairman opened the meeting at 5:02 p.m.

2. Approval of Agenda

It was moved by Mr. Clark and seconded by
Mrs. Wagar that the Agenda be approved.

"CARRIED"

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Minutes of Last Meeting

The Minutes of the June 22, 2022 meeting had been distributed previously.

It was moved by Mrs. Hilderley and seconded by
Mrs. Wagar that the Minutes of the September 12,
2022 meeting be received.

"CARRIED"

5. Business Arising

There was no business to discuss.

6. Information Items

6.1 Financial Report

Ms. Lane explained changes to the Statement of Revenues and Expenses to indicate more accurately the financial position of the library. Some items had been shown in the wrong section; other categories showed incorrect amounts.

It was moved by Mrs. Hilderley and seconded by
Mr. Clark that the Financial Report be received.

"CARRIED"

6.2 CEO's Report

The CEO presented a detailed plan for the provision of library services while the CCRF renovation project is underway. A grand opening of the library will be scheduled at the conclusion of the project.

WHIMS and Access training for staff through the provincial government are scheduled. Staff member Rachel Baird has offered to provide First Aid and CPR training. Staff will also be reviewing library policies.

Ms. Lane had also reviewed the library's technological resources and made recommendations for the replacement of computer equipment. She recommended reducing the book budget by \$3,500 in order to finance the purchase of new computers for staff and patrons. She suggested reducing the number of public computers as statistics indicate that there area currently more than are necessary.

The CEO informed the Board that summer programs had been successful and described some of the activities planned for fall.

It was moved by Mrs. Walsh and seconded by Mrs. Hilderley that the CEO's Report, including the Statistical, Programming, CCRF Grant and Staffing Updates, be received.

"CARRIED"

7. Action Items

7.1 CCRF Project

Ms. Lane showed the Board a selection of paint colours from which to choose. The Board's selections from the CEO's report were #1 and #4 in colour.

7.2 Contact Information

The members confirmed their telephone and e-mail addresses.

8. New Business

8.1 Rebranding Report

Four options for a new logo for the library had been provided. Of the four shown in the CEO's Report, Option #2 and Option #4, in colour, were the choices.

8.2 IT Budget and Technology Requirements

Ms. Lane presented a report on the library's current IT resources and requirements. As noted previously, given the age and condition of computers for both staff and patrons, she recommended using \$3,500 from the book budget for replacement of staff computers and five new ones for patrons' use.

It was moved by Mrs. Hill and seconded by Mrs.

Hilderley that \$3,500 be reallocated from the book

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budget to IT to permit the purchase of new computers for staff and patrons.

“CARRIED”

8.3 CIBC Account

The CEO advised that as all banking activity has been transferred to BMO, the CIBC account is no longer needed.

It was therefore moved by Mrs. Wagar and seconded by Mrs. Hilderley that staff and signing authorities be directed to close the CIBC account.

“CARRIED”

8.4 Library Accent Wall/Mural

The Board discussed various ways of preserving the mural, including either by mounting a photograph of it or by contacting the original artist, Maureen Walton, to see whether she would be willing to recreate it on canvas.

It was moved by Mrs. Wagar and seconded by Mrs. Hilderley that the artist, Maureen Walton, be contacted to discuss the possibility of recreating the mural or to consider alternatives, such as mounting a photo on canvass.

“CARRIED”

9. Date of Next Meeting

The next meeting is scheduled for October 17, 2022 at 5:00 p.m.

10. Adjournment

It was moved by Ms. Rixen and seconded by Mrs. Hill that the meeting be adjourned at 6:17 p.m.

“CARRIED”

SECRETARY