

DESERONTO PUBLIC LIBRARY DVD POOL MEMBERSHIP

As a Library Patron and DVD Member you have certain responsibilities.

MEMBERS

- Complete a Library and DVD registration card with signature accepting responsibility that they have read and acknowledged the DVD guidelines and will follow the rules and regulations of the Deseronto Public Library

MEMBERS WILL BE

- Responsible for all DVD materials borrowed with their library card
- **(Parents/guardians will be responsible for members under the age of 12)**
- Responsible for all videos while on loan to them and will be billed for any loss or damage to any DVD's
- Required to pay for the charges for the actual replacement of the DVD plus a \$2.00 processing charge
- Allowed to borrow up to 10 DVD's per person for a loan period of three weeks.

**REMEMBER TO RENEW OR
OVERDUE CHARGE MAY APPLY**

Deseronto Public Library
358 Main Street, P.O.
Deseronto, ON K0K 1X0
613-396-2744

deserontopubliclibrary@yahoo.ca

www.deserontopubliclibrary.ca

DESERONTO PUBLIC LIBRARY COMPUTER AND INTERNET ACCESS HOURS OF OPERATION

LIBRARY HOURS

TUESDAY

10:00 a.m. - 7:00 p.m.

WEDNESDAY

10:00 a.m. - 7:00 p.m.

THURSDAY

10:00 a.m. - 7:00 p.m.

FRIDAY

10:00 a.m. - 2:00 p.m.

SATRDAY

10:00 a.m.—2:00 pm

Membership Policies and Guidelines



MEMBERSHIP PHILOSOPHY

**FAIR AND EQUAL ACCESS TO
LIBRARY SERVICES AND MATERIALS
BY ALL MEMBERS OF THE LIBRARY
DEPENDS ON THE FAIR USE OF SUCH
SERVICES AND MATERIAL BY LIBRARY
USERS.**

Membership Policies and Guidelines

GUIDELINES FOR BEING A MEMBER OF THE DESERONTO PUBLIC LIBRARY

MEMBERSHIP REGISTRATION

- A resident of Deseronto Public Library may apply for membership at the library
- If requested, patron must supply verification of address and identity by showing a document bearing his/her name and current address (e.g., driver's license, student card).
- Parent or guardian must apply for a library card on behalf of a child under the age of 12 and accept responsibility for their children's borrowing, fines, damaged or lost items, and behaviour.

MEMBERSHIP INCLUDES

- Use of the library's materials in the library
- Borrowing circulating materials
- Usage of the basic reference and information services.
- Interlibrary Loans
- Computer & Internet Use

RENEWAL OF MEMBERSHIPS

- Library Membership may be renewed annually, one year from the date of issue
- Outstanding fines and charges must be paid in order to renew a membership card
- Patron must supply verification of address and identity by showing a document bearing his/her name and current address (e.g., driver's license, student card).

MEMBERS HAVE CERTAIN RESPONSIBILITIES

- Be responsible for all materials borrowed with his/her card and agree to abide by the regulations of the Deseronto Public Library
- **Parents or guardians** of members under the age of 12 are **responsible for their children's** borrowing and behavior with respect to the observance of board policy.
- **Present the library card** each time materials are borrowed
- Pay all fines or charges incurred for overdue, damaged or lost library material
- Observe all policies set by the board as authorized by the Public Libraries Act
- Report the loss of a card or change of address as soon as possible.

THE USE OF THE LIBRARY OR ITS SERVICES MAY BE DENIED FOR DUE CAUSE.

- Such cause may be
- Failure to return borrowed materials
- To pay penalties
- Destruction of library property;
- Disturbance of other patrons after a warning by library staff has been given and ignored by the user
- Any other conduct on library premises considered objectionable by library staff.

**TO AVOID FINES REMEMBER TO CALL
613-396-2744
TO RENEW ALL
LIBRARY MATERIALS**

LOANS

- The loan period is 21 days for books, DVD's, Audio, and CD's
- By request, a longer loan period may be available for patrons taking vacations.
- Library materials may be renewed for up to three (3) loan periods provided: the items are not on reserve for someone else; the items are not in high demand; the patron has not reached his/her limit of overdue fines or charges

The following **restrictions** exist on borrowing:

- Reference materials are non-circulating to ensure ready access to information resources.
- Unique and/or fragile material from the local history collection restricted.

FINES AND CHARGES

Books & Magazines -Adult	\$0.10 per day
Books & Magazines- Children	\$0.05 per day
DVD's, Audio Books & CD's	\$0.10 per day
KOBO Reader	\$2.00 per day
Interlibrary Loans	\$0.50 per day
Photocopies Black and White	\$0.20 per sheet
Photocopies Colour	\$0.40 per sheet
Faxing	\$2.00/ 5 pages
Scanning	\$2.00/ 5 pages
Laminating	\$1.00 a page