

A meeting of the Deseronto Public Library Board was held on March 7, 2019 with the following members present:

Ms. J. Rixen, Chair
Mr. N. Clark
Ms. A. Hudson

Mr. S. Everhardus, Vice-Chair/Council Rep.
Mrs. M Hilderley
Mr. D. Simpson

In addition, two newly appointed members, Jennie Hill and Paulette Landry, were introduced and welcomed to the Board.

Also in attendance was Mrs. A. McDonald, CEO/Chief Librarian.

The Chairman opened the meeting at 5:05 p.m.

1. Approval of Agenda

It was moved by Ms. Hudson and seconded by Mr. Clark that the Agenda be approved.

"CARRIED"

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Election of Officers

Mrs. McDonald took the Chair to conduct the election.

a) Chair

Mr. Everhardus was nominated by Ms. Rixen, seconded by Ms. Hudson

Mrs. McDonald called for further nominations. Hearing none, Mr. Everhardus was declared elected.

b) Vice-Chair

Ms. Rixen was nominated by S. Everhardus, seconded by Ms. Hudson

Mrs. McDonald called for further nominations. Hearing none, Ms. Rixen was declared Vice-Chair. She agreed to also serve as Secretary.

Mr. Everhardus assumed the Chair.

5. Orientation

Mrs. McDonald provided information on the staff, resources, activities and programs provided by the library. She also advised that she would have information available in electronic form for the next meeting.

Ms. Rixen described the Board's responsibilities and noted some of the Board's current interests, including completing policies and a strategic plan. Members were also advised that they are welcome to attend the Trustee Council meetings at which information is provided from SOLS and

other library organizations. Of particular interest are the round table discussions in which helpful ideas and solutions to common problems are shared.

6. Minutes

The Minutes of the January 30, 2019 meeting were read.

It was moved by Mr. Simpson and seconded by Ms. Hudson that the Minutes of the January 30th meeting be accepted as read.

"CARRIED"

4. Business Arising from the Minutes

Mrs. McDonald advised that she had finally obtained a means of accessing the library bank account electronically.

It was agreed that the location for the little library would be taken to Town Council for a recommendation.

Mrs. McDonald had received quotes for the replacement of the printer and asked the Board's opinion. There was some discussion regarding the relative advantages of leasing or purchasing but no conclusion was drawn.

5. Financial Report

The Bank Reconciliation to the end of January, 2019 and Statement of Revenues and Expenditures were distributed. Mrs. McDonald gave a brief summary. She reviewed expenses that are likely to increase in 2019 and noted potential expenses that the Board should be planning for, including the printer and furnace.

It was moved by Mr. Everhardus and seconded by Mr. Simpson that the Bank Reconciliation and Statement of Revenues and Expenditures be approved.

"CARRIED"

6. Report from CEO/Chief Librarian

Mrs. McDonald reviewed her monthly report, which had been distributed previously. She noted that the County's Employment Services office would remain open, although on a reduced schedule.

The Annual Survey had been submitted successfully and was, according to Mrs. Malcolm, among the top ten in the province.

A "Governance Best Practices Workshop" is being held at the Bellville Public Library on April 13 in lieu of the usual Trustee Council meeting. Any interested staff or Board member may attend.

Barcoding of non-fiction books continues but is slow due to the corrections that must be made to the Dewey numbers.

Staff continues to encourage participation from the school. One staff member will attend the monthly PTA meetings at the school to provide information about programs and resources available to the students.

Staff are trying out a variety of new programs. Chess is very popular. An autobiography-writing program will run weekly and other ideas are being considered.

Mrs. McDonald has applied for the 2019 Summer Experience Program grant and will apply for the Canada Post Community Foundation which funds after-school programs.

7. Correspondence

There was no correspondence.

8. Friends of the Library

There was no report. In Mrs. Wagar's absence, Mrs. McDonald advised that participation in the Friends' writing contest has been poor.

9. Other Business

There was nothing further.

10. Next Meeting

The next meeting is scheduled for March 7, 2019 at 5:00 p.m.

11. Adjournment

It was moved by Mr. Simpson and seconded by Mrs. Hilderley that the meeting be adjourned at 5:55 p.m.

"CARRIED"



SECRETARY