

A meeting of the Deseronto Public Library Board was held on March 7, 2019 with the following members present:

Mr. S. Everhardus, Vice-Chair/Council Rep.	Ms. J. Rixen, Vice-Chair
Mr. N. Clark	Mrs. M Hilderley
Mrs. J. Hill	Ms. A. Hudson
Mrs. P. Landry	Mr. D. Simpson
Mrs. M. Wagar	

Also in attendance was Mrs. A. McDonald, CEO/Chief Librarian.

The Chairman opened the meeting at 5:00 p.m.

1. Approval of Agenda

It was moved by Mrs. Hilderley and seconded by Ms. Rixen that the Agenda be approved.

"CARRIED"

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Minutes of Last Meeting

The Minutes of the March 7, 2019 meeting were read.

It was moved by Ms. Hudson and seconded by Ms. Rixen that the Minutes of the March 7th meeting be accepted as read.

"CARRIED"

4. Business Arising from the Minutes

Mrs. McDonald had purchased a new printer. The price was less than originally quoted. The Friends of the library have also offered to contribute toward the cost of the printer.

Council is in agreement that the "little library" should be moved to the community centre.

Two young people have indicated an interest in serving as non-voting Board members.

5. Financial Report

Mrs. McDonald distributed the Bank Reconciliation and Statement of Revenues and Expenses. She pointed out the high cost of heating fuel. She also informed the Board that she had asked about the refund of payment made for furnace repairs that were covered by warranty.

Mr. Everhardus noted that Council had not yet approved the Town's Budget but that he did not anticipate objections to the Library Budget as submitted.

It was moved by Mr. Clark and seconded by Mrs. Wagar that the Bank Reconciliation and Statement of Revenues and Expenditures be approved.

"CARRIED"

6. Report of CAO

Mrs. McDonald noted that three policies require updating:

- Harassment
- Safety and Security
- Violence

There are several others that should be updated this year and the Human Resources policy will need to be updated in 2021.

It was agreed that the fee for black and white printing be increased to 25¢ per copy. Mrs. McDonald also suggested that, instead of putting up plaques to acknowledge supporters of the library, a notice be placed in the newspaper at the end of each year. The Board was in agreement.

March Break activities were a great success. There was a variety of activity with excellent participation.

The Friends provided a \$100 award for the writing contest, in which there was good participation. Members of the Board who judged the submissions remarked on the quality and variety of work.

There was also good participation in the science fair.

SOLS is running a Governance Workshop on April 13 in lieu of the usual Trustee Council meeting. It is open to interested staff and Board members.

7. Correspondence

There was no correspondence.

8. Friends of the Library

Mrs. Wagar advised that the fundraising events in December were a great success. The Friends raised \$799.33 from the bake sale and \$1,732.35 from the raffle.

The Friends are considering their next fundraising event which may coincide with the Town's spring Yard Sale day, May 11, 2019.

9. Other Business

There was nothing further to discuss.

10. Next meeting

The next meeting is scheduled for April 24, 2019 at 5:00 p.m.

11. Adjournment

It was moved by Mrs. Landry and seconded by Mr. Simpson that the meeting be adjourned at 5:45 p.m.

"CARRIED"



Handwritten signature of Jean Rip in cursive script.

SECRETARY