

A meeting of the Deseronto Public Library Board was held on April 24, 2019 with the following members present:

Mr. S. Everhardus, Vice-Chair/Council Rep.
Mr. N. Clark
Mrs. J. Hill
Mr. D. Simpson

Ms. J. Rixen, Vice-Chair
Mrs. M Hilderley
Mrs. P. Landry
Mrs. M. Wagar

Also in attendance was Mrs. A. McDonald, CEO/Chief Librarian.

The Chairman opened the meeting at 5:00 p.m.

1. Approval of Agenda

It was moved by Mr. Clark and seconded by Mrs. Hilderley that the Agenda be approved.

"CARRIED"

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Minutes of Last Meeting

The Minutes of the March 27, 2019 meeting were read.

It was moved by Mrs. Wagar and seconded by Mrs. Landry that the Minutes of the March 27th meeting be accepted as read.

"CARRIED"

4. Business Arising from the Minutes

Mr. Everhardus advised that the Town Budget is expected to be finalized soon.

5. Financial Report

Mrs. McDonald distributed the Bank Reconciliation and Statement of Revenues and Expenses. She advised that the Job Centre would continue and may increase its operations to three days per week.

It was moved by Mrs. Wagar and seconded by Mrs. Landry that the Bank Reconciliation and Statement of Revenues and Expenditures be received and the Financial Report approved.

"CARRIED"

6. Junior Library Board Members

Mrs. McDonald noted that Ms. Ophelia Silver and a friend are interested in serving as junior members of the Board. Unfortunately, they were unable to attend tonight's meeting. They had provided some initial ideas for activities and services that would be of interest to young patrons, such as a dramatic production, workshops, larger book selection. They had several general suggestions for the Town, as well.

The Board looks forward to hearing more of their ideas at a future meeting.

8. Items to Report/Review

a) Children's Program Participation Rules

The CAO advised that the behavior of some of the children attending programs is disruptive and disrespectful to staff and other participants. She asked for the Board's ideas to address such problem behavior.

After some discussion, it was agreed that pre-registration for programs and a maximum number of participants would be helpful. On-line registration was also suggested.

b) Policies HR-07, HR-08, OP-02, OP-12

It was moved by Mrs. Landry and seconded by Mrs. Hilderley that Policy OP-02 be amended to allow the fee for photocopying to be increased to 25¢ per page for black and white, 40¢ for double-sided and 50¢ per single coloured page and 85¢ for double-sided.

"CARRIED"

Mrs. McDonald will send out copies of the policies for review and discussion at the next meeting.

c) SOLS Budget Cuts

The provincial government's recent Budget included a reduction of 53% in the funding for SOLS and OLS-N. SOLS staff have had to make sudden changes in services in order to be able to operate within the new constraints. Inter-library loan delivery has been discontinued. Staff are still working through other changes that may be required.

Local libraries are discussing ways of continuing to provide service to their patrons by sharing books among themselves. More adjustments may be required.

The Board considered how to respond to the funding reduction.

It was moved by Mr. Simpson and seconded by Mrs. Wagar that a postcard campaign directed to the local MLA be undertaken.

“CARRIED”

Mrs. McDonald provided the Board members with a postcard that staff had prepared.

Other ideas were an article in the local newspaper explaining the effects of the reduction on the community and encouraging donations to the library.

9. Report of the CEO

The CEO had distributed her report previously, including statistics on circulation and program attendance. Staff continue to complete EXCEL courses. Mrs. McDonald received her certificate in “Managing a Small or Medium Public Library”.

The library was awarded a Canada Summer Jobs Grant. Trillium Fund deadlines are coming up. Mrs. McDonald suggested making an application for washroom upgrades.

She noted that a location has been found at the arena for the “Little Library” where security lighting will be available.

The Community Employment Services will be at the library once per month to assist with resume writing and related topics.

Attendance at the Wellness Circle was low but relatively good in comparison with similar events in other locations.

Mrs. McDonald had registered for free movie streaming for three months beginning in July.

A Mother’s Day Tea will be held on May 4 at the library.

10. Closed Session “In Camera”

It was moved by Mrs. Wagar and seconded by Mrs. Hill that the Board go in camera to deal with a personnel matter.

“CARRIED”

Moved by Ms. Rixen and seconded by Mrs. Hilderley that the Board rise from in camera.

“CARRIED”

It was moved by Mrs. Wagar and seconded by Mr. Simpson to execute the actions that had been decided in camera.

“CARRIED”

11. Friends of the Library Report

The Friends next event is a yard sale on May 11, the Town-wide yard sale day.

12. Next meeting

The next meeting is scheduled for May 29, 2019 at 5:00 p.m.

13. Adjournment

It was moved by Ms. Rixen and seconded by
Mrs. Hill that the meeting be adjourned
at 5:55 p.m.

"CARRIED"



SECRETARY